

Keystone Symposia on Molecular and Cellular Biology
Chief Scientific Officer (CSO)

Keystone Symposia seeks highly qualified applicants for the role of Chief Scientific Officer (CSO). The CSO is responsible for developing and refining the Symposia's scientific portfolio, including scientific conferences and virtual events, and serves as the main point of interaction between the Symposia and its external Scientific Advisory Board. The selected candidate must be a strong leader who can put into practice the scientific mission and vision of Keystone Symposia. The position requires a creative perspective on opportunities for connecting the global scientific community, catalyzing innovative research, advancing careers especially of the next generation of scientists, and accelerating scientific progress that benefits the world. The CSO takes the lead in experimenting with new programmatic ideas and formulating these new ideas into operational programs. A well-rounded knowledge of the life sciences, as expressed in applicant's publication record, experience, and rhetoric is important for being effective, as is experience writing and participating in peer review of research proposals. The CSO has a major oversight role in obtaining grant funding to support conference operations and travel scholarships as well as globalization and diversity initiatives. Familiarity with grant procedures, especially major governmental granting agencies such as NIH, is desirable. The CSO also plays a significant support role in assisting the Symposia's Development department to initiate and maintain relationships with donors. Successful candidates must possess excellent oral and written communication skills and a demonstrated ability to work in a team-oriented environment. The CSO serves as a member of the senior leadership team and reports to the Chief Executive Officer. The position requires a PhD and/or MD in the life sciences with extensive experience (15+ years) conducting and/or managing research activities in the biological/medical sciences. The position is fulltime with competitive salary and benefits. Willingness to relocate to the Symposia headquarters in Colorado is required.

Keystone Symposia is a 501(c)(3) non-profit organization with a fifty-year history of convening outstanding scientific conferences in the biological and biomedical sciences. The organization is dedicated to catalyzing global life science collaborations and accelerating scientific advances that benefit human health.

This position is full time, and the salary range is \$200,000 - \$250,000/year depending on experience. Our generous benefits package includes vacation and sick time, Health, Dental, Vision, Life/Disability Insurance, and 401K with company match. Working in our Silverthorne office at least 2 days/week is required. Our website is <https://www.keystonesymposia.org>. To apply, send resume to careers@keystonesymposia.org.